

March 31, 2021

Hello Mariposa Families,

We are excited as we begin the process of returning to live instruction. Attached are mandatory guidelines that must be followed as students return to in person learning.

A few important highlights:

- **All students and families need to check their schedules, It is likely that a change in instruction time will occur for all students. Please watch for information from your child's teacher.**
- Complete ParentLocker daily prior to your student(s) arriving at school. No student will be admitted to class until this is complete.
- ***Do not send your children to school if they are sick, even if it is, "just a little bit."***
- Drop off (gates open 20 minutes prior to start time): Transitional Kindergarten, Kindergarten through the kindergarten gate on Fig and 2nd, 3rd, 4th and 5th grade through main entrance on Avenue H6
- Please follow directional signs and those given by school staff during arrival and dismissal.
- All students must wear a mask and maintain social distance at all times while on school grounds. Failure to follow the state guidelines will result in the student being returned to distance learning.
- **On their first day back students should bring their Math and Language Arts Books. Please leave chromebooks at home and students may bring no items to school.**
- Student return schedule:
 - April 5
 - Transitional Kindergarten & Kindergarten
 - ECE General Education
 - April 12
 - Grade 1 & 2
 - All 1st to 6th Grade SDC students
 - April 19
 - Grade 3, 4, 5, & 6
 - ECE SDC

- Due to scheduling, it is imperative that students are dropped off and picked up on time. Failure to do so may result in a return to distance learning.
- Students will remain with their class cohort for the duration of their school day

We are so excited about the opportunities ahead!

Mr. Choate and Ms. Newlander

MARIPOSA COMPUTER MAGNET SCHOOL

Procedures for Safe Operation Spring 2021

AM Session Start: 8:20 End: 10:50

PM Session Start: 12:15 End: 2:45

Teacher	AM Session	PM Session
Hickman (TK) & Devera (K)	8:20-10:50	
Davenport (K)		12:15-2:45
Ramirez (1)	8:20-10:50	
D'Agostino (1) & Gonzlaes (1)		12:15-2:45
Fischenich (2) & Romero (2)	8:20-10:50	

Burden (2)		12:15-2:45
Monaco (3)	8:20-10:50	
Perry (3) & Hill (3)		12:15-2:45
MacLeod (4)	8:20-10:50	
Ostrowski (4)		12:15-2:45
Kang (5) & Friestadt (5)	8:20-10:50	
Nall (4/5)		12:15-2:45
Han (6)	8:20-10:50	
Hernandez (6) & Ciriza (6)		12:15-2:45
Gastaldi (6) & Farag (SDC 5/6)	8:20-10:50	
Wilcox (SDC 2) & Arnold (SDC 3)		12:15-2:45

Student arrival

- Students will socially distance on the walkway outside the main gate or kindergarten gate on the social distancing dots.
- Students are required to socially distance the entire time on campus.
- No items including backpacks will be able to go back and forth between home and school. Leave everything at home.
- Books will be brought with students on the 1st day of school and remain at their assigned desk.
- Chromebooks remain at home/
- At all times students are required to wear a face mask that covers their nose and mouth.
- Student temperature will be taken prior to entry
- Parents are to remain on public sidewalk or in car at drop off zone, safely distanced, until student clears health check, including temperature and Parent Locker QR scan.
- Families and students who have not completed Parent Locker pull to the cafeteria gate where they may complete the questionnaire or receive assistance from office staff. Once screening is complete, student temperature will be taken, they will receive a colored dot and they will be permitted to enter at the appropriate gate.
- Student will receive daily colored sticker, indicating they have had health check
- TK/K students will enter gate and will be instructed to line up on dots until picked up by teacher
- Students will enter the front west gate and proceed to black top. Students will line up on socially distanced dots by teacher name. Students will be picked up by teacher.
- Students will remain with their classroom grouping throughout their time at school.

Parent/Guardian Drop Off Process

- Kindergarten students should be dropped off and picked up from vehicles going south on Fig
- Students in first through sixth grades should be dropped off in vehicles going west on H-8
- All vehicle occupants and family members are to wear a mask
- Parent/guardian remain in their Vehicle or on the public sidewalk, socially distanced, on H-8
- Parent/guardian remain at site until student completes and passes health screening including QR scan of Parent Locker app and temperature check
- For health and safety, visitors including parents will not be allowed on campus until further notice

Student bus

- Parents complete ParentLocker prior to student entering bus

- Students wear masks on the bus
- Driver will instruct students when they may enter and exit bus
- Students will sit in assigned seats by family grouping or individually as determined by driver

Tardy Students

- Students will enter gate by the office
- Temperature will be taken outside
- Student will receive sticker with color of the day
- Student will report to class

Student Dismissal

- Using staggered times, teachers will lead socially distanced class to gate and assigned area (SEE BELOW)
- At assigned area students will remain in the socially distanced until released to parent, bus, or brought to alcove outside front office

DISMISSAL SCHEDULE AM SESSION

Teacher	Gate	Time
Hickman (K)	Kinder	10:50
Devera (K)	Kinder	10:55
Ramirez (1)	East Quad	10:50
Fischenich (2)	Fig Ave	10:50
Romero (2)	Fig Ave	10:53
Monaco (3)	Fig Ave	10:55
MacLeod (4)	East Quad	10:55
Kang (5)	West Quad	10:50
Friestadt (5)	Fig Ave	10:58
Han (6)	West Quad	10:53
Gastaldi (SDC 6)	West Quad	10:55
Farag (SDC 5/6)	West Quad	10:58

DISMISSAL SCHEDULE **PM SESSION**

Teacher	Gate	Time
Davenport (K)	Kinder	2:45
D'Agostino (1)	East Quad	2:45
Gonzales (1)	East Quad	2:48
Burden (2)	East Quad	2:50
Perry (3)	Fig Ave	2:45
Hill (3)	Fig Ave	2:48
Ostrowski (4)	East Quad	2:53
Nall (4/5)	Fig Ave	2:50
Henandez (6)	West Quad	2:45
Ciriza (6)	West Quad	2:48
Wilcox (SDC 2)	West Quad	2:50
Arnold (SDC 3)	West Quad	2:53

Parent/Guardian Pick Up

- Third, fifth grade students and Ms. Fisichenich and Ms. Romero's will be picked up from Fig gate
- First, Fourth, sixth, SDC, and Mr. Burden's class will be picked up in front of the school
- Parent/guardian remain in vehicle or socially distanced on public sidewalk , do not pass red lines
- All vehicle occupants and family members are to wear a mask
- Once students are in care of parent/guardian, they safely leave the area by vehicle or on foot allowing others access

Students not picked up

- Students walked to alcove in front of office
- Students will be socially distanced
- Names will be radioed to office
- Office will attempt to contact parents
- Students will be released to parents
- Students not picked up on time will be returned to virtual instruction

Family Technology Assistance

- Family members are to wear a mask on campus
- Families line up socially distanced using markers on main entry walkway
- Family members will have health check/temperature taken
- Family members will proceed to the alcove
- Computer tech will assist one family at a time in the alcove
- Families will exit the alcove using walkway on the east side of administration building

Parent/Guardian Office Needs

- All family members are to wear a mask on campus
- Parent/Guardian line up on main entry walkway using social distancing markers
- Family members will have health check/temperature
- One family at a time will enter office: west door during school hours
- Family members enter office and resolve concerns
- Family members exit through the main office door

Student Discipline

- As appropriate, campus supervisor or supervision staff will meet student in classroom
- Student behavior will be addressed in socially distant manner outside
- Based on behavior, severity, appropriate discipline measures will be taken and student may return to class
- Severe or continued discipline will result in call home, parent pick up, and possible return to virtual class

Students who will not wear face covering

- Warning, parent contact by teacher
- Discipline discussion, outside, campus supervisor
- Parent Pick Up administration contacts parent
- Return to Virtual Learning

Students that will not socially distance

- Warning, parent contact by teacher
- Discipline discussion, outside, parent call
- Parent Pick Up administration contacts parent
- Return to Virtual Learning

Drinks

- Students are encouraged to bring disposable water bottles
- Students may drink from water bottles by removing caps and placing back on after taking a drink
- If student forgets or needs more water than what they brought, small disposable cups/water bottles will be provided

Student Bathrooms

- Students will line up socially distance using dots on ground
- One student per bathroom at a time
- Students will be required to wash their hands prior to leaving the bathroom
- Bathrooms will be monitored by supervision staff
- Bathrooms will be cleaned regularly by custodian
- Following bathroom rotation, additional cleaning will be performed by custodial at both student and staff bathrooms

Isolation Room

- Student will put on a medical-grade mask, gather belongings and wait by the door
- School staff dons PPE, goes to student's location, screens student: temperature, symptoms, etc. determines student is Covid symptomatic
- School staff escorts student to isolation room
- School staff contacts parent/guardian for an immediate student pick up
- Parent pick up for the isolation room is from Genoa Ave. side gate. Look for the blue dot on fence.
- Student will remain at home for 10 days after being in the Isolation Room