

Lancaster School District
Library Permission Form

Dear Parents,

All children in the Lancaster School District will visit the school library and have access to library materials. Your child will be checking out books from the school library with your consent. We are adding books to our shelves that we hope your child will enjoy reading. Regular reading is essential to your child's academic success.

In order for your child to check out books on a regular basis, he/she must take the responsibility to return their books on time and in good condition. If a book is brought back damaged beyond repair or is lost, it must be paid for in full before another book may be checked out. For minimal damage (torn page, missing barcode, etc.) a minimal fee will be charged. Please make a special effort to see that your child does not eat around school books, write in the books, or turn down pages in the books. Books need to last for several years through multiple readers.

Textbooks are checked out to all students at the beginning of the year or when they enroll. Students are responsible for all library books and textbooks checked out to them during the school year. If textbooks are lost or damaged beyond use, you will be asked to pay the replacement cost. If a student leaves the school, all books must returned and a clearance issued by the Librarian.

PLEASE READ AND SIGN THE FOLLOWING:

I understand that if a book is lost or damaged beyond use I am responsible for paying the replacement cost of the book. Also, if my child leaves this school, I will return all books in order to receive a clearance from the library.

Yes, my child may check out books from the library.

No, my child may not check out books from the library.

Student

Grade

Teacher

Parent Signature

Date

If you have any questions, please feel free to contact the office and ask for the library.

Thank you,

Librarian