

# January 2022 Payroll Calendar

Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
						
2	<b>3</b> <b>Pay Day</b> for Administrators	4	5	6	7	8
9	<b>10</b> <b>Pay Day</b> For Classified, Teacher Extra Pay, Sub Teachers	11	12	13	<b>14</b> <u>Kronos Approval</u> For Classified 1/1-1/15 By 10AM	15
16	<b>17</b> Payroll Office Closed in observance of Martin Luther King Day!	18	19	<b>20</b> Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10AM	21	22
23	24	<b>25</b> <b>Pay Day</b> <u>For Classified</u>	26	27	28	29
30	<b>31</b> <b>Pay Day</b> For Certificated <u>Kronos Approval</u> Classified 1/16-1/31 & Certificated - By 10AM					

**WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAYDAYS!**