

January 2023 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	2 DISTRICT OFFICE CLOSED	3 Pay Day <u>for Administrators</u>	4	5	6	7
8	9	10 PAY DAY <u>For Classified,</u> <u>Teacher Extra Pay &</u> <u>Sub Teachers</u>	11	12	13 Early Kronos Approval For Classified 1/1-1/15 By 10AM	14
15	16 MARTIN LUTHER KING, Jr. DAY DISTRICT OFFICE CLOSED	17	18	19	20	21
22	23	24 Kronos Time Entry Certificated All Teacher Absences SUB Teachers Teacher Extra Pay	25 Pay Day <u>For Classified</u>	26	27	28
29	30	31 Pay Day <u>For Certificated</u> Kronos Approval Certificated & Classified 1/16-1/31 By 10AM				

WARRANT LISTINGS ARE DUE FOUR DAYS PRIOR TO RESPECTIVE PAYDAYS!