

June 2022 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Pay Day <u>for Administrators</u>	2 EARLY Kronos Approval <u>TAL Members</u> LAST DAY of SCHOOL	3	4
5	6	7	8 Early Kronos Approval <u>For Classified</u> <u>6/1-6/15</u> By 10AM	9	10 Pay Day <u>For Classified</u> <u>Teacher Extra Pay</u> <u>Sub Teachers</u> All sub checks mailed	11
12	13	14	15 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10AM	16 Early Kronos Approval <u>For Classified</u> <u>6/16-6/30</u> By 10AM	17 Timekeeper & Admin. Approve <u>Certificated</u>	18
19	20 DISTRICT OFFICE CLOSED in Observance of <u>JUNETEENTH</u> Holiday	21	22	23	24 Pay Day <u>For Classified</u> <u>Payroll will</u> <u>distribute</u> <u>8:00am-2:30pm</u>	25
26	27 Early Kronos Approval District Office & Day Custodians 6/16-6/30	28	29	30 Pay Day <u>For Certificated</u> <u>Payroll will</u> <u>distribute</u> <u>8:00am-2:30pm</u>		

WARRANT LISTINGS ARE DUE FOUR DAYS PRIOR TO RESPECTIVE PAYDAYS!