

May 2024 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Pay Day for <u>Administrators</u>	2	3	4
5	6	7	8 *REMINDER* Classified Warrant due	9	10 Pay Day For <u>Classified</u> <u>Teacher Extra Pay</u> <u>Sub Teachers</u> All sub checks mailed	11
12	13	14	15 Kronos Approval for <u>Classified</u> 5/1-5/15 By 10 am	16	17	18
19	20	21	22 *REMINDER* Classified Warrant due	23 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10AM	24 Pay Day For <u>Classified</u>	25
26		28	29 *REMINDER* Certificated Warrant due	30 EARLY Kronos Approval for <u>Classified</u> 5/16-5/31 By 10am	31 Pay Day <u>Certificated</u> Kronos Approval for Certificated	

WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAYDAYS