

November 2021 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1 Pay Day <u>for Administrators</u>	2	3	4	5	6
7	8	9	10 Pay Day <u>For Classified</u> <u>Teacher Extra Pay</u> <u>Sub Teachers</u> All sub checks mailed	11 	12	13
14	15 Kronos Approval Classified 11/1-11/15	16 Kronos Time Entry For Certificated Extra Pay & Sub Teachers All Teacher Absences	17	18	19	20
21	22	23 Pay Day For Classified Payroll will Distribute 8:00-2:30	24	25 	26	27
28	29	30 Pay Day <u>For Certificated</u> <u>Kronos Approval</u> <u>Certificated</u> <u>Classified</u> 11/16-11/30				

WARRANT LISTINGS ARE DUE THREE DAYS PRIOR TO RESPECTIVE PAYDAYS!