

September 2024 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
1	2  We'll Be Closed IN OBSERVANCE OF LABOR DAY	3 Pay Day <u>for Administrators</u>	4	5	6	7
8	9	10 PAY DAY <u>For Classified,</u> <u>Teacher Extra Pay &</u> <u>Sub Teachers</u>	11	12	13	14
15	16 Kronos Approval For Classified 09/1-9/15 By 10AM	17	18	19	20	21
22	23	24 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10am	25 Pay Day <u>For Classified</u>	26	27	28
29	30 Pay Day <u>Certificated</u> Kronos Approval Certificated & Classified 9/16-9/30 By 10AM					

WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAY DAYS!