

March 2023 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Pay Day for <u>Administrators</u>	2	3	4
5	6	7	8 *REMINDER* Classified Warrant due	9	10 Pay Day For <u>Classified</u> <u>Teacher Extra Pay</u> <u>Sub Teachers</u> All sub checks mailed	11
12	13	14	15 Kronos Approval for <u>Classified</u> 3/1-3/15 By 10 am	16 Kronos Time entry due For Certificated Extra Pay, Sub Teachers, & All Teacher Absences By 10AM	17 *REMINDER* Classified Warrant due  St. Patricks Day	18
19	20 	21 Spring Break - No	22 School March 20th -	23 March 24th	24 Pay Day For <u>Classified</u> Payroll will Distribute 10am - 2:30pm	25
26	27	28	29 *REMINDER* Certificated Warrant due	30 EARLY Kronos Approval for <u>Classified</u> 3/16-3/31 By 10am	31 Pay Day <u>Certificated</u> Kronos Approval for Certificated	

WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAYDAYS