



June 2023 Payroll Calendar

Calendar Subject to Change

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
				1 PAY DAY for Administrators 	2	3
4	5	6	7 Kronos Time Entry Certificated All Teacher Absences Enter Only Teacher Extra Pay SUB Teachers	8	9 Pay Day For <u>Classified</u> <u>Teacher Extra Pay</u> <u>Sub Teachers</u> Sites will Distribute	10
11	12	13	14 EARLY Kronos Approval Classified 6/1-6/15 10am	15 EARLY Kronos Approval Certificated	16	17
18	 Offices CLOSED in Observance of Juneteenth Holiday	20 EARLY Kronos Approval Classified 6/16-6/30 10am	21	22	23 Pay Day For <u>Classified</u> Payroll will Distribute 10am-2:30pm	24
25	26	27	28 EARLY Kronos Approval For DO Classified 6/16-6/30 10am	29	30 Pay Day For <u>Certificated</u> Payroll will Distribute 10am-2:30pm	

WARRANT LISTINGS ARE DUE TWO DAYS PRIOR TO RESPECTIVE PAYDAYS!